

**CITY OF MISHAWAKA, BOARD OF PARKS & RECREATION
MINUTES OF THE MEETING**

DATE: May 28, 2012
TIME: 4:30 p.m.
PLACE: Battell Center Community Room
PRESENT: John Coppens, Carolyn Teeter, Ellen West, Bob Shriner & Michael Bergin
ALSO PRESENT: Terry Zeller, Michelle Wotring, and Robert C. Beutter, Esq.

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Board Vice President, John Coppens, called the regularly scheduled meeting to order at 4:30 p.m. The Pledge of Allegiance was then recited. Mr. Coppens called for approval of the May 14 minutes as presented, Mr. Shriner moved to approve the minutes, and Mrs. Teeter seconded the motion; the motion carried unanimously.

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OLD BUSINESS:

Mr. Coppens called for any old business. There was no old business.

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NEW BUSINESS:

Mishawaka Lions Club requested that the rental fees for the use of the Beutter Park band stage we waived for a live concert to benefit the Mishawaka Food Pantry. Admission would be free but non-perishable food donations would be accepted. Mr. Bergin moved to approve the request and Mrs. Teeter seconded it. The motion carried unanimously.

Mrs. Wotring requested approval for payment of claims for the Parks & Recreation Department as listed below:

<u>Docket Number</u>	<u>Amount</u>
2012-00000175	\$640.50
2012-00000183	\$619.50
2012-00000189	\$94,384.83
2012-00000190	\$234.75
2012-00000191	\$90.50

Mrs. Teeter moved to approve the claims as presented on the above dockets and Mr. Bergin seconded the motion. The motion carried unanimously.

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SUPERINTENDENT'S REPORT:

Mr. Zeller reported the following to the Board:

- Mary Gibbard Re-Opening Celebration is scheduled for Friday, June 1st
- Pools were granted extension for ADA pool lifts until January 2013
- A special meeting of the Board was requested by Mr. Zeller to review Central Park conceptual drawings with representatives from Lehman & Lehman and DLZ.

Mr. Coppens asked questions about the process of trimming of trees along the Mishawaka Riverwalk as he had been notified that many were in need of trimming. Mr. Zeller advised that he would speak with Mr. Springer about the matter. Mr. Coppens also asked about the Shanower crumbling WPA wall problem. Mr. Zeller indicated the Department was aware of the matter and was working on it.

Mrs. Teeter asked about the basketball court at Battell Park. Discussions on removal followed. Mr. Coppens then called for additional questions and/or comments from any others present at the Board meeting. As there were no further questions or comments to be made, Mr. Shriner moved to adjourn the meeting and Mrs. Teeter seconded the motion. The motion carried unanimously.

Meeting was adjourned at 4:58 p.m.

Submitted for Approval to the Board

Michelle L. Wotring,
Office Manager, Parks & Recreation

Approved: _____
Carolyn Teeter, Board Secretary